

ADVISORS:

Advisors/chaperones are responsible for the **behavior and attire of their students at all times and at all events.**

1. The following behavior is not allowed:

- talking during presentations
- use of cell phones/text messaging, headphones, games, etc.
- interfering with delegate/staff members' ability to participate
- inappropriate attire
- creating a disturbance in the hotel, including being loud and running in hallways
- creating an intimidating, hostile, or offensive environment.

Advisors witnessing inappropriate behavior, even in students from other schools, should speak to the student(s) involved.

2. Sleeping rooms should be inspected upon checkout to make sure that they have sustained no damage. Any damage incurred is the responsibility of the advisor, student, and school.

3. Advisors/chaperones must attend all the general session meetings, activities, or events to supervise student delegates, making certain their students are on time and attending all sessions. **Advisors/chaperones are to sit with their respective delegation during general sessions.**

4. Advisors/chaperones must check **student's sleeping rooms** at the stated curfew to confirm that students are in their own rooms and quiet. We will be asking for advisors to act as additional security during our conference. At any time should complaints or problems arise the advisor(s) will be notified to correct the situation.

The use of swimming pools, spas, whirlpools, adjacent pool areas and fitness rooms are not a part of the conference program. Any use thereof is at the personal risk of students, advisors and/or chaperones. NYS CLSA assumes no liability for accidents or injuries that may occur in or around pool, fitness facilities, and any and all public areas, hotel properties.

Advisors/chaperones must review responsibilities and expectations outlined with their student delegates to clearly define expected behavior prior to signing this form.

Advisor Name:	Advisor Signature:
School Name:	
Advisor Cell Phone Number:	

Advisors, please submit one signed copy of this form for each advisor/chaperone attending the conference.